



3-Steps to Create *On-Demand Professional Learning* in Your School

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Plan Online Learning Modules



PRE-REQUISITES

- School has personnel with expertise in high-demand content areas:
 - Reading, Writing, Math
 - Behavior management, SEL, Trauma Informed Care
 - Special education, IEP's, ASD, EBD, SLD, etc.
- School personnel previously presented or trained using the material multiple times over multiple years - this is not a 'first draft'



CONTENT COMPONENTS

- Training Slides
- Training Activities
- Research Articles
- Discussion/Reflection
- Assessment/Evaluation
- Application/Practice
- Time/Days
- Collaboration
- Version Control
- Content Vault

ONLINE INSTRUCTIONAL COMPONENTS

- Instructor led training, live webinars
- Breakout rooms for research discussion
- Course slides, articles, videos
- Assessment and evaluation
- Comprehension checks
- Presentation practice and application
- An online Learning Management System (LMS). Cost varies, but an LMS provides the ability to register users, provide certificates, embed assessment and track teacher progress

WELCOME COURSE

- Video tutorial of LMS
- Video tutorial of how to access digital resources
- Info on how to download/ access certificate of achievement, PD hours, or CEU's.

SUPPORT RESEARCH

- Include research articles supporting the content as an Evidence-Based Practice (EBP)
- Align with High Leverage Practices (HLP) from CEC

COURSES

- Micro-courses of 20-30 min.
- Asynchronous courses of 1-4 hrs.
- Hybrid courses with synchronous virtual and asynchronous online activities
- Use flipgrid.com for opportunity for skill demonstration & feedback from trainer



94% of participants found our online course easy to access

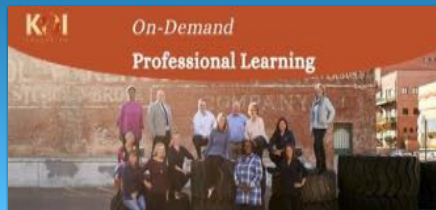
87% found the resources easy to download and use.



koi-education.com/on-demand



koi-education.com/conference-and-workshop-resources



Identify PD Components and Convert from Synchronous to Asynchronous

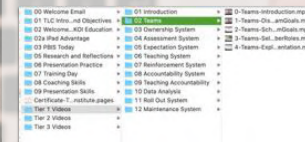


RECORD VIDEOS FOR EACH SLIDE DECK

- Rehearse, practice, and practice again - avoid um's, ah's, and excessive pauses
- Look and talk directly into the video camera - act like this is a conversation with a friend or a one-to-one training
- Share personal examples and stories of using the content, intervention, or strategy to connect with the audience and enhance your credibility
- Record several short (10-15 min.) videos covering one objective/activity at a time

CONVERT PAPER HANDOUTS/ARTIFACTS TO DIGITAL AND UPLOAD FILES

- Create note-taking guide or handouts with key concepts
 - Facilitator guides, training schedules, answer keys, virtual/physical set up guides
- Digital resources and artifacts
 - Templates, handouts, consumables, examples and samples from the classroom
 - See PBIS resources at koi-education.com/resources
- Access to support research
 - Research articles, district policies, DOE guides, etc.



SET UP FILES FOR TRANSFER TO ONLINE LMS

- File management is key to drag/drop, copy/paste, and upload files/images to the chosen online Learning Management System (LMS)
- Building your LMS is a whole other process! Ask us about our experience or view the /on-demand courses with the QR code or URL to see examples

Create Assessment and Engagement Opportunity

ASSESSMENT

- Multiple choice
- Fill the gap
- Ordering
- Drag and Drop
- Free text



ENGAGEMENT & INTERACTION

- Make-and-Take activities
- Research reflections
- Check for understanding
- Q&A submissions or surveys

