|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Desired Outcome** | **Strategy** | **Target Date** | **Resources Needed** | **Person Responsible** | **Status** | **Comments/**  **Outcome** |
| **Tier 2 Manual: Introduction Chapter**  Review ISSET Checklist and assess existing Tier 2 interventions, programs, and behavior supports. |  |  | ISSET Tier 2 Checklist ([Google PDF](https://drive.google.com/file/d/1KrxlrxDuO7TdsP7Ut6pNLsQV8mwLmEng/view?usp=sharing)) ([PDF](https://www.koi-education.com/s/ISSET-Tier2Checklist.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Introduction Chapter**  Update Team Charter for Tier 2-3 Team. | Discuss the Team Charter as a team;  Email completed charter to KOI Coach |  | Team Charter - Template ([Google Doc](https://docs.google.com/document/d/16BN7sYCJ9fz0SAisXuuNFCftUko6yHctG_JHdf2JAb8/copy)) ([DOC](https://www.koi-education.com/s/Team-Charter-Template.doc)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Ownership Chapter**  Complete the Data Audit Tool. |  |  | Data Audit Tool ([Google Sheet](https://docs.google.com/spreadsheets/d/1JnDcHF4CNdd7Z7OaWlO00Vrw6v597Ga-HI3i9-uwffA/copy)) ([XLSX](https://www.koi-education.com/s/Data-Audit-Tool-xexd.xlsx)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Ownership Chapter**  Distribute Climate Surveys to students, school staff, and families. |  |  | [pbisapps.org](https://www.pbisapps.org/) (PBIS Assessment) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Ownership Chapter**  Collect Testimonials about Tier 2 Interventions. |  |  |  |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Ownership Chapter**  Schedule a time to analyze ownership data and compare to previous years |  |  |  |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Ownership Chapter**  Publicize outcomes from all ownership sources |  |  |  |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Assessment Chapter**  Complete the Tiered Fidelity Inventory (TFI) for Tiers 1 and 2, including the Walkthrough Tool. |  |  | TFI Walkthrough Tool ([PDF](https://drive.google.com/open?id=1YnA0b4PMrdhcaNTGsQNBfbAVciiyrPZB))  TFI Targeted Interventions Guide ([PDF](https://drive.google.com/open?id=1bhFGiqV_wCOt2_Tqr7d_IzO75jNyWh0z)) |  |  |  |
| **Tier 2 Manual: Assessment Chapter**  Send the Self-Assessment Survey (SAS) link to staff | Send staff the SAS link from your PBISapps account | Before next training | [PBISapps.org](https://www.pbisapps.org/) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Assessment Chapter**  Use the Assessment Schedule to calendar PBIS assessments for the school year. |  |  | Assessment Schedule ([PDF](https://www.koi-education.com/s/Assessment-Schedule-2lcj.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Assessment Chapter**  Complete an Assessment Matrix. |  |  | Assessment Matrix - Template ([Google Doc](https://docs.google.com/document/d/1fmuhysnwxaT29KV7ar1eMkYJihFlTUhzOq80nzkZDxw/copy)) ([DOCX](https://www.koi-education.com/s/Assessment-Matrix-Template.docx)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Assessment Chapter**  Use the Progress Monitoring Tool to assess Tier 2 Interventions Effectiveness. |  |  | ProMo Tutorial ([Video](https://www.koi-education.com/s/ProMo-Tool.mp4))  ProMo - Progress Monitoring Spreadsheet ([Google Sheet](https://docs.google.com/spreadsheets/d/1inMYO38Q4BaSI6zWalE6n8SHt9xksFNLsqLYi8aCnp0/copy))  Progress Monitoring App ([Website](https://www.beaconprogressmonitoring.com/)) ([PDF](https://www.koi-education.com/s/Beacon-Flyer-10-2020.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Behavior Screening Chapter**  Download the SRSS-IE. | Populate SRSS-IE spreadsheet with class rosters for each teacher |  | SRSS-IE Cut Scores ([PDF](https://www.koi-education.com/s/SRSS-IE-CutScores.pdf))  SRSS-IE – Template ([Google Sheet](https://docs.google.com/spreadsheets/d/1gc_VZWL48irdp6BZL7R4DGC9WeliJPO0knPYKmDgcC0/copy)) ([XLSX](https://www.koi-education.com/s/SRSS-IE-Template.xlsx)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Behavior Screening Chapter**  Prepare the Screener (follow the Behavior Screener Protocol). |  |  | Behavior Screening Protocol ([Google Doc](https://docs.google.com/document/d/1bfhXuzybWpZMUqwOzzmeNfB_y15IP4FyaHWjGS8jY8U/copy)) ([PDF](https://www.koi-education.com/s/Behavior-Screening-Protocol-ffya.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Behavior Screening Chapter**  Conduct the Screening during the Screening Window. |  |  |  |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Behavior Screening Chapter**  Analyze, share and use the screener data. | Sort data in the EXTERNALIZING column against cut scores - color code Red/Yellow/ Green.  Sort data in the INTERNALIZING column against cut scores - color code Red/Yellow/ Green. |  |  |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Behavior Screening Chapter**  Develop and Intervention Matrix. | Behaviors come from Teacher Referrals, ODR database and SRSS-IE |  | Intervention Matrix - Template ([Google Doc](https://docs.google.com/document/d/10dhDEy5FH7_oz4lBLGal1Nq77_EG_OEQ69xK-Ezkq_g/copy)) ([DOCX](https://www.koi-education.com/s/Intervention-Matrix-Template-rgf2.docx)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Data Analysis Tier 2 Chapter**  Use the DAW and PSW to assess Tier 1 Data. | Pull ‘Big 5’ data |  | Data Analysis Worksheet DAW ([Google Sheet](https://docs.google.com/spreadsheets/d/1x7w7QPr4yp8OjxumwTC3iV8Bz2jxnbJMeZ2bEB0UG-Y/copy)) ([XLSX](https://www.koi-education.com/s/DAW-Speadsheet-Template-nlpy.xlsx)) ([PDF](https://www.koi-education.com/s/DAW-Data-Analysis-Worksheet-993s.pdf))  Problem Solving Worksheet PSW ([Google Doc](https://docs.google.com/document/d/13SCEduj-kyZTQUtO19Y5VIfGlidDoP7l5XI4VAOIqgY/copy)) ([PDF](https://www.koi-education.com/s/PSW-ProblemSolving-Worksheet.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Data Analysis Tier 2 Chapter**  Use the DAW and PSW to assess Tier 2 data. |  |  | Data Analysis Worksheet DAW ([Google Sheet](https://docs.google.com/spreadsheets/d/1x7w7QPr4yp8OjxumwTC3iV8Bz2jxnbJMeZ2bEB0UG-Y/copy)) ([XLSX](https://www.koi-education.com/s/DAW-Speadsheet-Template-nlpy.xlsx)) ([PDF](https://www.koi-education.com/s/DAW-Data-Analysis-Worksheet-993s.pdf))  Problem Solving Worksheet PSW ([Google Doc](https://docs.google.com/document/d/13SCEduj-kyZTQUtO19Y5VIfGlidDoP7l5XI4VAOIqgY/copy)) ([PDF](https://www.koi-education.com/s/PSW-ProblemSolving-Worksheet.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Data Analysis Tier 2 Chapter**  Use the Data Analysis Protocol to complete the DAW and PSW. |  |  | Data Analysis Protocol ([Google Doc](https://docs.google.com/document/d/1Yaz2BEc_a9RbRnNVHuhvlVc8jnIraTuT8STYNgXx7as/copy)) ([PDF](https://www.koi-education.com/s/Data-Analysis-Protocol.pdf)) |  | Pending  Ongoing  Complete |  |
| **Tier 2 Manual: Data Analysis Tier 2 Chapter**  Set dates to share data monthly. |  |  |  |  | Pending  Ongoing  Complete |  |
|  |  |  |  |  | Pending  Ongoing  Complete |  |