DATE

Dear PARENTS NAME,

Starting the week of DATE, STUDENT NAME will participate in social skills instruction in order to help her improve social interactions at school and home. FACILITATOR will use the book, *Tools for Teaching Social Skills In School* to teach and practice the following skills with Sally and her peers:

* *Giving and Accepting Complements*
* *Disagreeing Appropriately*
* *Accepting Criticism*
* *Making an Apology*

Please look for communication and notes from FACILITATOR informing you of skills being taught each week. STUDENT NAME will be bringing home homework to help her practice skills at home. Please review the homework with STUDENT NAME and sign the homework sheets to indicate your awareness of the skills and your support in her use of the skills at home. We encourage your feedback and participation in teaching social skills; and we will be asking you to reinforce the concepts being taught in our classes. By working together to teach and reinforce the same skills, STUDENT NAME be more likely to use these skills successfully at school, at home and in the community.

For more information about the social skills curriculum, please contact COORDINATOR at PHONE.

Sincerely,

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| NAMESocial Skills Facilitator  |  | NAMEPrincipal |  | NAMESocial Skills Coordinator |