Agenda - Tier 1 Sample

PBIS Leadership Team

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| Meeting Date:  | Time:  | Location:  |
| BRING: |
| PURPOSE: |

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| **Item** | **Person** | **Time** |
| 1. Review Team Charter roles/responsibilities, decision-making process, and norms  | Leader | 2 min. |
| 2. Review minutes/action plan items from last meeting  | Recorder  | 5 min. |
| 3. Data Analysis Worksheet - review ARD/Suspensions/ Absences/ Tardies, make PBIS system changes as needed. | Data Profiler |  |
| 4. Data Analysis Worksheet - review Big 7 Data, drill down on one issue to identify a *Precise Problem Statement* for one schoolwide issue. Use Problem Solving Worksheet to make changes to PBIS practices as needed. | Data Profiler |  |
| 5. Data Analysis Worksheet - review Triangle Data and referral students to Tier 2 and Tier 3 support teams | Data Profiler |  |
| 6. Staff Boosters & Retraining | Leader |  |
| 7. Data sharing and communication with staff, students, families | Leader |  |
| 8. New business | Leader |  |
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